

Angélique LAFFOREST

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Dear Head,

I would like to apply for a position of *French Teacher*. I am currently teaching in an international school New English School, Kuwait.

I have a lot to offer this post. I have been successfully teaching all year groups and abilities and all the feedback on my teaching has been excellent so far whether in UK or in Kuwait.

I am an active member of my Faculty, hard-working and dedicated. My expertise lies in the use of ICT in language teaching and learning and I am the ICT Coordinator in the MFL department. I developed new interactive resources, share them constantly, and upload them on our Learning Gateway (our website). I am continuously updating my ICT skills and looking for innovative ways to use IT in my lessons. As a result of my success in this role, I was nominated by the head of Faculty for the Bromley ICT Award of Bromley.

I also planned and delivered training sessions as an INSET as part of CPD. I can share my expertise in your school and train the department with the use of PowerPoint, Smartboard and Class Server (a software package allowing teachers to assign electronic homework). ICT is also important as it can be used as a tool to record pupil data, analyse progress and set meaningful targets. I have already created Excel documents for that purpose, and we were able to monitor each student.

I developed a good variety of teaching styles which enables me to respond to individual needs within a group and accommodate all learners. For me, it is vital to be flexible, to differentiate for less able students and extend gifted learners. Every child matters. I have experience with Gifted and Talented students and also Special Needs students. Moreover I have contributed to our success in increasing our intake at GCSE. In terms of examinations board, I have experience with AQA, Edexcel and Cambridge International IGCSE.

Moreover I think it is important to teach skills as well as knowledge as it enables students to become independent learners and help them in their future life. I believe students need to develop their ability to reflect on their learning and more precisely their language-learning strategies.

Being a native French speaker, I am confident in teaching up to A-Level. Last year, my AS students achieved only As and Bs, and I think this year, for the A2 course, they will achieve the same. I can also offer Spanish as a second language as I used to run a Spanish club.

I have a strong interest in your school and in the country. I would like to teach languages in an international environment, where students appreciate different cultures, meet a wide range of different experiences. Also I have seen that your academic results are highly successful and I would be very happy to help reaching these high standards and help in the personal development of students.

I am also keen to participate in extra-curricular activities. I have good contacts with both schools and teachers in France, and would relish the opportunity to develop Anglo-French links.

As this letter and my CV indicate, I have a lot to offer the school and I hope you will give me the opportunity to further demonstrate this at interview.

Yours sincerely,

Miss Angélique Lafforest

Three references

Nathalie Dopchies

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